

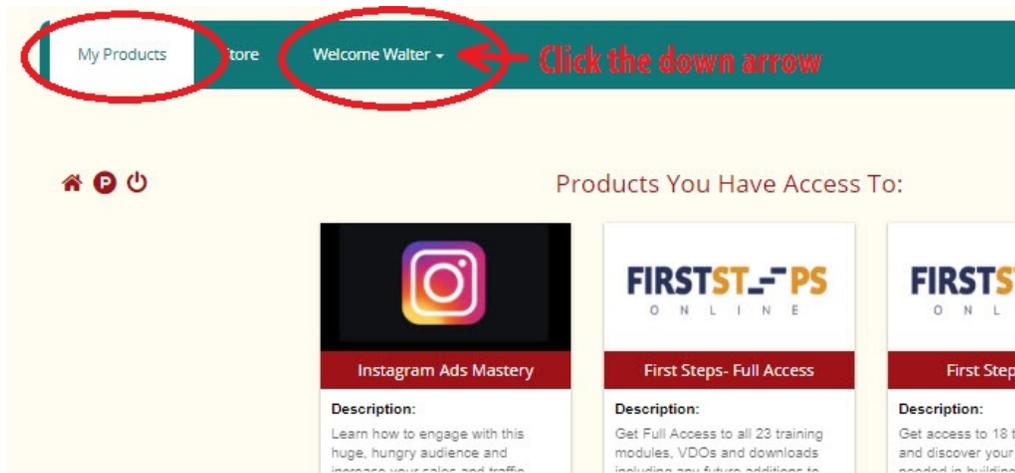
# FIRSTST-PS

O N L I N E

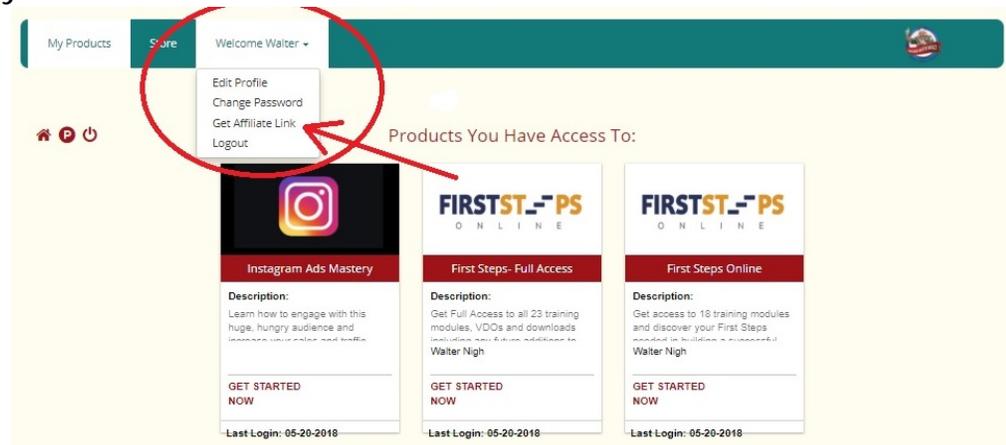
## Cheat Sheet for Affiliate Signup and Activation

Follow these instructions to get your Affiliate links for First Steps Online.

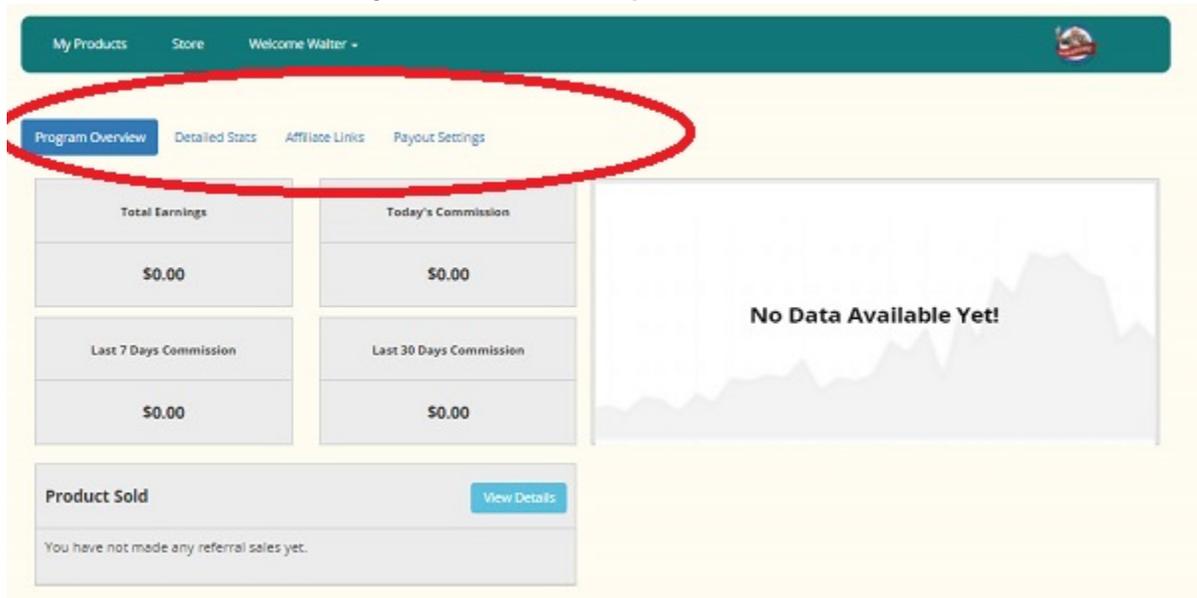
1. Log into WWW membership and go to your Products page and click the down arrow next to "Welcome."



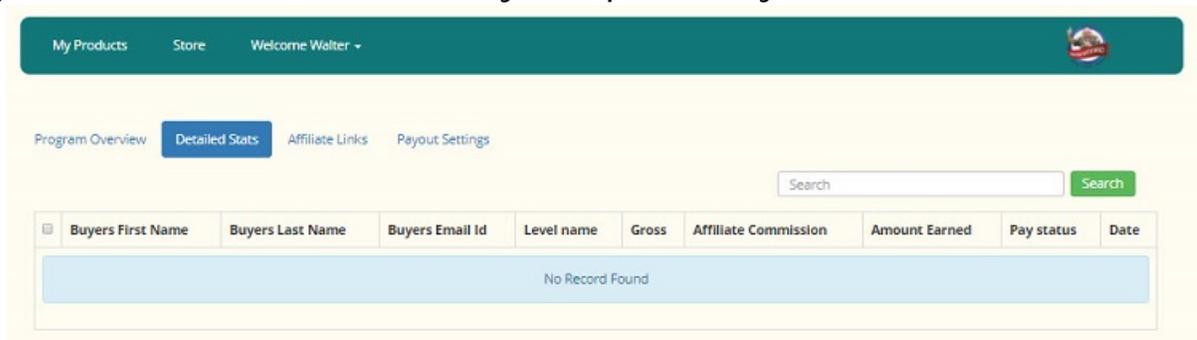
2. Move your mouse down and click on "Get Affiliate Link."



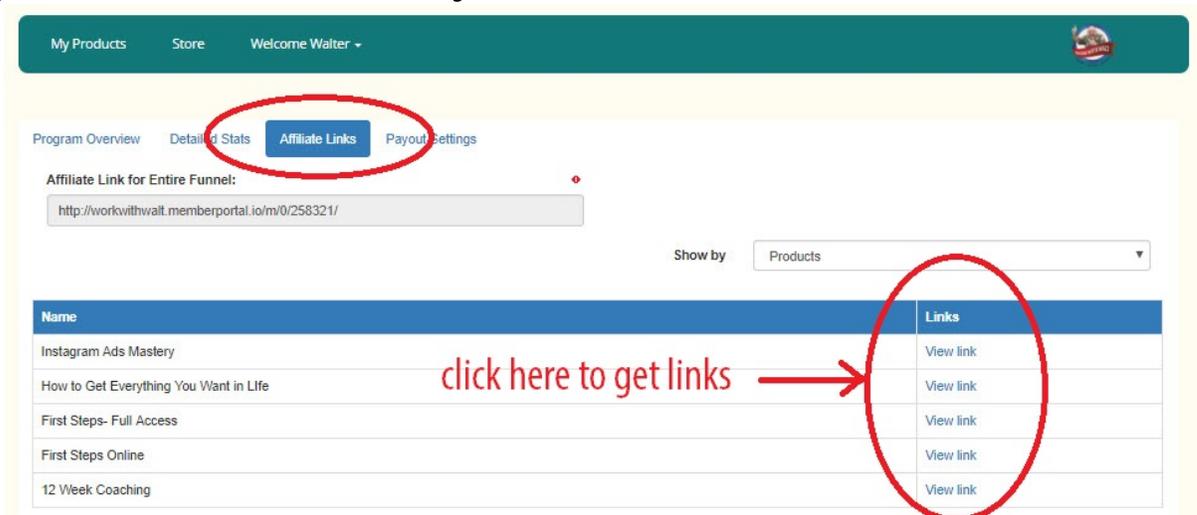
3. Your Affiliate Center will open up to this page with 4 tabs across the top. These tabs give you information concerning your sales, commissions, affiliate links, and how you want to be paid.



4. "Detailed Stats give you an overall view of who has purchased through your Affiliate Links, what money was paid and your commissions due.



5. Clicking your "Affiliate Links" tab brings you to a listing of the products you have access to sell and your Affiliate Links.



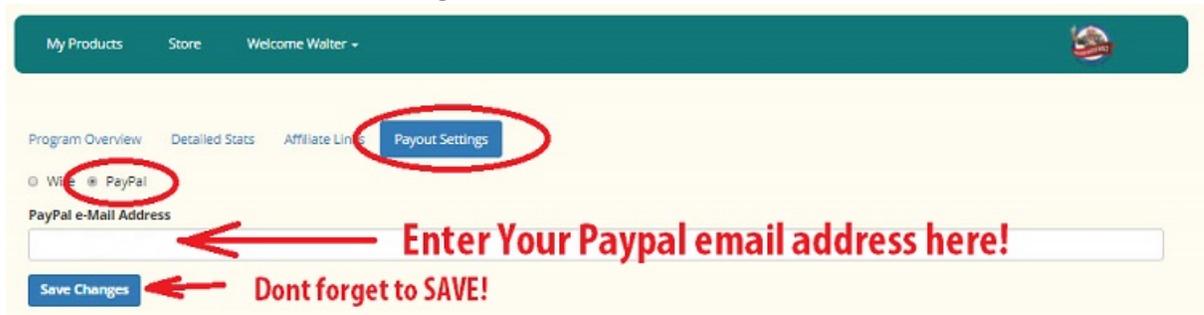
6. Choose the Product, on the left side, you wish to promote, then click the corresponding "View Link" on the right side. The entire Membership promotion link is located in the top left side.

The screenshot shows the 'Affiliate Links' section of a dashboard. At the top, there are navigation tabs: 'Program Overview', 'Detailed Stats', 'Affiliate Links' (selected), and 'Payout Settings'. Below the tabs, there is a section for the 'Affiliate Link for Entire Funnel' with a text input field containing the URL 'http://workwithwalt.memberportal.io/m/0/258321/'. A red circle highlights this field with the annotation 'Membership link for W.W.W.'. Below this is a table with two columns: 'Name' and 'Links'. The table lists several products, including 'Instagram Ads Mastery', 'How to Get Everything You Want in Life', 'First Steps- Full Access', 'First Steps Online', and '12 Week Coaching'. Each product has a 'View link' button. A red circle highlights the 'View link' button for 'How to Get Everything You Want in Life', with the annotation 'press here for link'. Another red circle highlights the URL in the 'Links' column for the same product, with the annotation 'Product Link'.

7. You MUST enter the details of how and where you want to be paid commissions on the "Payment Settings" tab. The first option is for a direct bank transfer. Easiest option is payment by Paypal. Click to access.

The screenshot shows the 'Payout Settings' form. At the top, there are navigation tabs: 'Program Overview', 'Detailed Stats', 'Affiliate Links', and 'Payout Settings' (selected). Below the tabs, there are two radio button options: 'Wire' and 'PayPal'. The 'PayPal' option is selected and circled in red, with the annotation 'Click here for PayPal option'. Below the radio buttons are several input fields for beneficiary information: 'Beneficiary Name', 'Beneficiary address', 'Account Country', 'Account Number', 'Bank Name', 'Bank Country', 'Bank Address', 'SWIFT', and 'IBAN'. A red circle highlights the 'Beneficiary Name' field, with the annotation 'Fill out this information for a Bank transfer'. At the bottom of the form, there is a 'Comments' field and a 'Save Changes' button. A red arrow points to the 'Save Changes' button with the annotation 'Don't Forget to "SAVE" when finished!'.

8. Here on this Paypal Payment page, enter your Paypal email address. When finished, do NOT forget to click "Save."



The screenshot shows a user interface for managing affiliate settings. At the top, there is a dark green navigation bar with the text "My Products", "Store", and "Welcome Walter". Below this, there are several tabs: "Program Overview", "Detailed Stats", "Affiliate Links", and "Payout Settings". The "Payout Settings" tab is highlighted with a red circle. Underneath the tabs, there are radio buttons for "Wells" and "PayPal", with "PayPal" selected and circled in red. Below the radio buttons is a text input field labeled "PayPal e-Mail Address". A red arrow points from the text "Enter Your Paypal email address here!" to this input field. At the bottom left of the form is a blue button labeled "Save Changes", with a red arrow pointing to it and the text "Dont forget to SAVE!" next to it.

Please contact me if you have any questions or problems getting your affiliate links and account set up. [walternigh@gmail.com](mailto:walternigh@gmail.com)

May you have great success!